

CENSUS AND STATISTICS ACT 1905- section 13

STATEMENT NO. 4 OF 2015

BY

AUSTRALIAN BUREAU OF STATISTICS

RELEASE OF LISTS OF BUSINESSES FOR SAFE WORK AUSTRALIA

In accordance with the provisions of Clause 6 of the *Statistics Determination 1983* made under Section 13 of the *Census and Statistics Act 1905*, I intend to allow Safe Work Australia to re-use a list of names and addresses of businesses taken from the Australian Bureau of Statistics (ABS) Business Register.

The lists will be used by Safe Work Australia for the purpose of conducting a post-enumeration survey by reapproaching non-respondents of the 2014 'Health and Safety at Work: your experience and costs' survey.

For each business in the list, the Australian Bureau of Statistics will provide from the Australian Bureau of Statistics Business Register:

- the name, address and phone number;
- industry (sub-division level);
- employment size (micro non-employing, small (<20), medium (20-299), large (300-1999) and extra large (2000+)); and
- state/territory statistics.

This is the third time such a service has been made available to Safe Work Australia, the last being in 2012 to conduct two separate surveys on perceptions of health and safety and due diligence; and the costs of compliance with regulations. Such access to Australian Bureau of Statistics lists will improve the accuracy of Safe Work Australia's surveys, and ensure adequate coverage of businesses likely to be most impacted by changes in workplace health and safety legislation.

Safe Work Australia has provided me with a written undertaking that it will:

- a) use the list specified in the Schedule to this undertaking only for the purpose of conducting a post-enumeration survey for the 2014 'Health and Safety at Work: your experience and costs', which does not involve the enforcing of any obligation or liability applicable under any enactment;
- b) not release the list or any part of the list, either directly or indirectly, to another person outside of Safe Work Australia other than a contractor who may require access to the list for the purposes of providing services to the Department;
- c) appoint a contact officer who will manage the processes for individuals within Safe Work Australia to request access to the list release; and will circulate information to individuals within Safe Work Australia who are granted approval by the ABS to access the list;
- d) maintain a register of all officers of Safe Work Australia who have access to the list and provide a copy of that register to the ABS on request and on return of the list to the ABS;
- e) if it is necessary for a contractor to have access to the list for the purpose of providing services to Safe Work Australia. Safe Work Australia will ensure that the contractor and every person employed by the contractor who has access to the list provide the Statistician with a relevant undertaking prior to accessing the list;

- f) advise respondents in writing that the survey is:
 - i. conducted by Safe Work Australia from lists of names and addresses obtained from the ABS in accordance with legislative guidelines;
 - ii. not covered by the ABS guarantee of confidentiality, and
 - iii. is voluntary (not compulsory).
- g) clear any relevant explanatory material for the survey with the ABS prior to dispatch;
- h) provide a copy of the survey results and any information relevant to the maintenance of ABS registers if so requested by the ABS;
- i) for the purpose of conducting a compliance audit concerning observance of the terms and conditions under which the list is disclosed allow ABS officers access to necessary documents and information; and
- j) return or destroy all copies of the list to the ABS as soon as the survey has been completed.

Peter Harper
Deputy Australian Statistician
June 2015